

WHAT'S INCLUDED

- Exclusive use for 3 days
- An indoor & outdoor licensed ceremony space
- Flower drenched walls with views over the Kent Countryside during your drinks reception
- Fairy lights within the barn & lanterns in the Courtyard
- Round tables & Chivari chairs to seat 100 guests for your Wedding Breakfast
- An inside space for your chosen caterers to bring in all equipment & serve all your food requirements
- Rustic benches for outside seating

- A separate Games room & chill out area
- A wooden log slice for your cake
- A rustic easel for your table plan
- Inside toilet facilities including disabled access
- A large glitterball above the dancefloor area
- Plenty of car parking available onsite
- Microphone & speaker available for ceremony music & speeches
- An open bar setup for your chosen Bar company to serve from (if required)
- Plus a wedding coordinator!! More information on the next page

YOUR WEDDING COORDINATOR

- Meet with you on your initial viewing of Jacks Barn
- Book in Kent County Council ceremony booking
- Face to face meeting 6 months prior to the day
- Face to face meeting 6 weeks prior to the day
- Meet with the registrars on arrival on your wedding day, coordinate and be present at the ceremony
- Liaise with bridal party/groomsmen to ensure they know what their roles are
- Coordination throughout the whole day ensuring your guests are where they need to be at the right time
- Move furniture around after the ceremony is complete back into the Barn

- Ensuring all cleanliness is maintained on the wedding day throughout the Barn
- Reaching out to all of your suppliers before your wedding day and ensuring all their questions are answered before they arrive
- Liaise with your caterers and bar company on the day to confirm their details match with ours
 - Working with your photographer/videographer by assisting them when it comes to photos
- Your Jacks Barn wedding coordinator will be present from 10am until 1st Dance

PRICING

Month/Year	2025	2026	2027
May/June	Midweek	<u>Midweek</u>	Midweek
	£4,000	£4,200	£4,200
	Weekend	<u>Weekend</u>	<u>Weekend</u>
	£5,700	£5,900	£5,900
July/August	Midweek	Midweek	Midweek
	£4,500	£4,700	£4,700
	Weekend	<u>Weekend</u>	<u>Weekend</u>
	£6,200	£6,400	£6,400
September/ October	Midweek £4,000 Weekend £5,700	Midweek £4,200 <u>Weekend</u> £5,900	Midweek £4,200 <u>Weekend</u> £5,900

Midweek wedding is Wednesday with a Weekend wedding being a Saturday All prices include VAT

Can we have our legal ceremony on-site?

Yes you can! On booking the team will share a ceremony booking form with you to complete and send back to us so we can book this on their online portal. Once booked, Kent County Council will make contact to explain the next steps and discuss payment. The earliest ceremony time we offer is 2pm. An earlier slot can be booked earlier however, there would be an additional fee applied.

What is Jack's Barn's capacity?

For the day you can invite 100 guests with an additional 50 for the evening reception.

Can we bring in an External caterer/bar company for our wedding?
Yes of course. At Jack's Barn we are a dry hire barn meaning all couple's are to get in touch with external suppliers for both catering and bar requirements for the day. We have a recommend list of suppliers that we have worked with over the years that we can provide to you on booking.

What facilities does Jacks Barn offer to caterers?

Within the venue there is a separate space that is reserved for caterers. All caterers must be aware that they have to provide all cooking equipment including ovens, crockery, cutlery and everything involved that is needed for your daytime and evening food for you. Jack's Barn does have a fridge onsite for use for the caterers only.

What facilities does Jacks Barn offer for Bar companies?

Inside the venue there is a corner with shelving for storage of all beverages & glassware to be bought in. For bar companies that do not provide their own drinks van they are more than welcome to make use of this space and serve from inside the Barn meaning guests do not need to go outside to order a drink. There is use of a sink for your bar company to rinse glasses if required. All bar companies are to provide all beverages, glassware and staff to serve and clear glasses away from tables.

What deposit is required and when is full payment?

Once we have sent you a quotation for your chosen date and you would like to go ahead and confirm your special day with us a deposit of £1,000 is required. A second instalment of £1,000 is due 6 months prior to your date and final balance must be settled 6 weeks prior to your date.

. What is the finish time for the day?

Our venue is licensed until 23:00pm on Wednesday's and 23:30pm on Saturday's. At these times the bar must close and DJ finish for the evening. We are able to provide you with local accommodations & taxi numbers to help with your guests departure.

What time am I able to access Jack's Barn the day before to set up?

Access time for you to come and set up the day before your wedding day is from 9am. We will have the tables laid out ready for you to come and dress them. We will then close the Barn at 5pm to keep secure overnight.

What time do we need to come back the following day?
We request for you to come back before 12pm the following day. All couples are to leave Jack's Barn in the way they found it. We are unable to dispose of any general waste so you are required to take this offsite on departure. This also applies to your chosen caterer and bar company.

Are we able to leave our cars overnight?
Yes you're more than welcome to leave your cars overnight however they must be collected by 12pm the following day.

Are we able to camp onsite overnight?

We are happy to allow camping overnight however this must be booked through one of our recommended suppliers. Please ask us for more information.

When will I know who my wedding coordinator is?

At your 6 week meeting we will let you know of who will be present with you the day of your wedding. You will meet with your wedding coordinator the day before the wedding as they will come along to see how you are getting on with your setup. Your wedding coordinator will be present from 10am until the 1st dance.

Are there any other additional costs we need to be aware of?

The only other additional cost that will be applied is a damage deposit/clean up fee of £500.00 that must be settled at your 6 week meeting. This is to cover any damages that we find the day after your wedding day and to cover the disposal of any general waste that has been left by yourselves or your catering or bar company. We request that you leave the Barn in the way you found it. Failure to do this will result in no refund of this deposit.

